

# COMPLETION TRANSFER PATHWAYS ARTICULATION AGREEMENT

Between

CUYAHOGA COMMUNITY COLLEGE

And

WEST VIRGINIA UNIVERSITY

For

ASSOCIATE OF ARTS, ASSOCIATE OF SCIENCE, ASSOCIATE OF APPLIED BUSINESS, AND ASSOCIATE OF APPLIED SCIENCE DEGREE COMPLETION TRANSFER

**THIS ARTICULATION AGREEMENT** (the "Agreement") is entered into on this 23<sup>rd</sup> day of August, 2021 (the "Effective Date") by and between Cuyahoga Community College District (Hereafter referred to as "the College"), with an address at 700 Carnegie Avenue, Cleveland, Ohio 44115-2878; and the West Virginia University Board of Governors on behalf of West Virginia University (Hereafter referred to as "WVU"), with an address at 1500 University Avenue, Morgantown, West Virginia 26506. The College and WVU are institutions of higher education. The College and WVU (either or both of which may hereinafter be referred to respectively as "Party" or "Parties") desire to enter into a contract pursuant to which students of the College would be eligible for articulated course credits at WVU, according to the terms contained in this Agreement.

**ACCORDINGLY**, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## 1. *Description of Articulation Program.*

- a. Definitions. Articulation Criteria and Articulation Benefits are defined on Attachment A.
- b. Articulation Benefits to Students. WVU will provide the Articulation Benefits at no charge to past and present students of the college who meet the Articulation Criteria.
- c. Accreditation of the College. The College warrants that it is accredited by the Higher Learning Commission. The College will notify WVU if such accreditation ceases to exist.
- d. Accreditation of WVU. WVU warrants that it is accredited by the Higher Learning Commission. WVU will notify the College if such accreditation ceases to exist.
- e. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-f), WVU will consider their applications for admission in accordance with standard WVU admission application evaluation criteria, while favorably recognizing students' accomplishments at the College.
- f. Non-Exclusivity. This Agreement is not exclusive, and either Party may enter into similar agreements with any other Party.
- g. Advising. Upon execution of this agreement, WVU will work with the College to develop strategies to provide College students and graduates timely information about program opportunities and program requirements. Transfer Pathways/Degree Plans will be published and reviewed as needed.
- h. Transfer Pathways. Agreed upon major/program transfer pathways will be created as part of this articulation agreement as appropriate.
  - 1.) The College will post all Transfer Pathways online.
  - 2.) WVU and the College will each identify a staff member to serve as a contact to assure continued communication between the two institutions on matters relating to this agreement and to review transfer pathways annually.
- i. Program-specific admission requirements. Admission and academic requirements for specific baccalaureate degrees are exclusively the responsibility of WVU and its academic units to determine and administer. Nothing in this agreement alters or amends the admission, academic or graduation requirements that WVU units may establish and amend from time to time, providing that changes remain in conformity with any specific amendments to this contract which may be agreed to, in written form, by the parties, during the term of this Agreement.

**2. Term and Termination.**

- a. Term. This Agreement will run from the Effective Date and shall automatically expire on the last day of the 2025 Spring term of the College.
- b. Termination.
  - i. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of WVU, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.
  - ii. Either party may terminate this Agreement at any time for any or no reason, effective one year after providing written notice of its intent to terminate to the other party.
- c. Post-Termination. Upon expiration or termination of this Agreement for any reason, College students previously accepted by or admitted to WVU shall continue to receive the benefits contemplated by this Agreement and the WVU catalog rights from the term in which they are admitted to WVU as set forth in Attachment A which is attached hereto and made a part of this Agreement.

**3. Miscellaneous**

- a. Severability. If any Section or provision of this Agreement be held illegal, unenforceable or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.
- b. Survival. Section 2(c) and this Section 3 will survive termination or expiration of this Agreement.
- c. Notices. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing by courier or reputable overnight delivery service, by certified mail, return receipt requested, or if it is delivered by email, when the recipient, by an email sent to the email address for the sender stated in this section 3(e) or by a notice delivered by another method in accordance with this section 3(e), acknowledges having received that email, with an automatic “read receipt” not constituting acknowledgment of an email for purposes of this section 3(e) to either Party at the following address (or to such other address as such Party may substitute, by providing a written notice in the manner specified in this Section):

For Cuyahoga Community College District:  
Lindsay S. English, Ph. D.  
Interim Vice President, Learning and Engagement  
700 Carnegie Avenue  
Cleveland, OH 44115

For West Virginia University:  
Maryanne Reed  
Provost & Vice President for Academic  
Affairs  
PO Box 6203  
Morgantown, WV, 26560

With a copy to:  
Office of General Counsel and Legal Services  
Cuyahoga Community College  
700 Carnegie Avenue  
Cleveland, OH 44115

Office of General Counsel  
105 Stewart Hall  
P.O. Box 6204  
Morgantown, WV 26506-6204

- d. Waivers and Amendments. The waiver by either Party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only via a writing signed by both Parties.
- e. Assignment. Neither Party may assign its rights or delegate its duties under this Agreement; provided, however, that WVU may assign this agreement to a successor board, agency, or commission of the state of West Virginia upon providing written notice to College. Any attempted assignment or delegation in violation of this Section would be null and void.

- f. Complete Agreement; Integration. This Agreement contains the complete understanding of the Parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the Parties with respect to such subject matter.
- g. Counterparts: Facsimile Signatures. This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.
- h. Independent Contractors. The Parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither Party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other Party.
- i. Compliance with Laws. The Parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each Party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, sexual orientation, religion, disability, age, national origin, or ancestry, genetic information, military status, gender identity and expression, veteran status, pregnancy or color.
- j. Data Exchange. The parties should be prepared to exchange information annually regarding student success related to this Agreement. The College will provide upon request a directory list of graduates from the College following each graduation while complying with the Family Educational Rights and Privacy Act, Gramm-Leach-Bliley Act of 1999. WVU will provide the College with information regarding the success of students transferring to WVU while utilizing the benefits of this Agreement.  
  
Both parties will be expected to meet within ninety days of signing of this agreement to determine a process to share information.
- k. All promotion and advertising of the Articulation of the Agreement must conform to the statement approved by the College's Integrated Communications Department, (see **Attachment B**).

**INTENDING TO BE LEGALLY BOUND**, by signing below, each Party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her Party to all of the terms and conditions of this Agreement as of the Effective Date.

**CUYAHOGA COMMUNITY COLLEGE DISTRICT:**

**WEST VIRGINIA UNIVERSITY:**

By: Lindsay S. English  
 Lindsay S. English, Ph.D.  
 Interim Vice President, Learning and Engagement

By: Maryanne Reed  
 Maryanne Reed  
 Provost & Vice President for Academic  
 Affairs

**ATTACHMENT A**  
**To The**  
**Articulation Agreement Dated August 23, 2021**  
**By and Between**  
**Cuyahoga Community College District**  
**and**  
**West Virginia University**

**Articulation Criteria and Articulation Benefits**

**1. *The articulation criteria ("Articulation Criteria") are:***

- a. Completion of an Associate of Arts, Associate of Science degree, Associate of Applied Business, or Associate of Applied Science.
- b. WVU and the College will establish and approve major/program Transfer Pathways using the sample template in Appendix A. Any revisions to a Transfer Pathway during the term of this Agreement must be approved in writing by the Parties and will be applied to new students undertaking the applicable pathway.
- c. Students must have a minimum GPA of 2.0 or higher in all college level courses.
- d. Associate degree should include completion of gateway (prerequisite) coursework and required math course for students intended major whenever possible and should include completion of all coursework for student's intended major, as shown on the applicable Transfer Pathway.
- e. WVU will provide course equivalencies to the College

**2. *The articulation benefits ("Articulation Benefits") are:***

- a. Students completing an Associate of Arts or Associate of Science degree will have satisfied the general education requirements at WVU. Completion of the WVU general education requirements will be outlined and guaranteed in any Transfer Pathway for Associate of Applied Business, or Associate of Applied Science degrees from Tri-C.
- b. Courses listed in an approved Transfer Pathway will apply towards college, university and major requirements for graduation at WVU.
- c. Transfer credit will always follow the most recent WVU catalog. For a complete list of transfer equivalencies go to (Tri-C Transfer Center website, WVU webpage).
- d. All course equivalencies as determined by WVU faculty and in which the student has received a grade of "D" or better will transfer to WVU toward major, minor and core requirements with the completion of the Associate of Arts, Associate of Science, Associate of Applied Business, or Associate of Applied Science degree. All college level credits and grades will transfer to WVU. Certain majors at WVU require higher grades for required major courses. Students are strongly encouraged to consult with the articulated pathway and WVU advisors to confirm specific grades needed for their major. Courses in which students earn a "D" or an "F" that have a WVU equivalent may be eligible for WVU's D/F repeat policy.
- e. Students must complete 30 semester hours of their last 36, and meet all WVU residency requirements for the major and minor.
- f. To help ensure seamless transfer, WVU advising staff, with the assistance of the College's Transfer Specialists and Counseling Departments, will be available on each of the College's campuses every semester to meet with prospective students.
- g. Students who transfer prior to earning their associate degree will be eligible to participate in the "reverse transfer" initiative.
- h. WVU and Tri-C are working to develop multiple transfer pathways for students, please consult the webpage for options.

**ATTACHMENT B**

To The  
Articulation Agreement Dated August 23, 2021  
By and Between  
Cuyahoga Community College District  
And  
West Virginia University

**Marketing and Advertising Restrictions**

Promotion of Partnership to  
Domestic and International Students

In order for Cuyahoga Community College and West Virginia University to reach out to partners and the community effectively, it is important to monitor the impression conveyed through all forms of communication such as advertising, publications, and signage. The sum total of all impressions generated by these communications must be effective and meaningful to the audiences with which the College communicates.

Therefore, the Parties agree that any use of the other's name, trade name, trademark, logo and tagline, or any other defining symbol or name associated with either entity during the term of this Agreement shall be for the sole purpose of promoting this Agreement. Express written permission or a limited license is required to use the other Party's name, trade name, trademark, logo, tagline, or any other defining symbol or name associated with the other entity. Neither Party will use the other's name or symbols in a way that would cause confusion in the public mind as to the relationship between the Parties. All written materials associated with this agreement must distinctly note the termination date of the Agreement, the degrees within the Agreement, and the average additional hours required to complete the completion degree. Any and all promotional materials, including written, verbal, video graphic, electronic, or multimedia of any kind, must be reviewed and approved by both Parties prior to any use or distribution.

**Marketing Contacts:**

Cuyahoga Community College District:

Eric Wheeler  
Director, Creative Services  
Integrated Communications Department  
Cuyahoga Community College  
Jerry Sue Thornton Center  
2500 E. 22nd Street  
Cleveland, Ohio 44115  
P: 216-987-3517  
F: 216-987-4806

West Virginia University:

Tony Dobies  
Senior Director of Marketing  
West Virginia University  
anthony.dobies@mail.wvu.edu



SAMPLE  
**Appendix A**  
**Degree Plan/Pathway**  
**Associate of \_\_\_\_\_ to Bachelor of \_\_\_\_\_ in**

**Suggested Transfer Pathway at Tri-C (2+2, readjust for 3+1)**

| First Semester |                              | Credits | Second Semester              |   | Credits |
|----------------|------------------------------|---------|------------------------------|---|---------|
| ENG 1010/101H  | English Composition I/Honors | 3       | ENG 1020/102H<br>or ENG 2151 | English Composition II/Honors or<br>Technical Writing | 3       |
|                |                              |         |                              |   |         |
|                |                              |         |                              |   |         |
|                |                              |         |                              |   |         |
|                |                              |         |                              |   |         |
|                |                              |         |                              |   |         |
|                |                              |         |                              |   |         |
|                |                              |         |                              |   |         |

| Third Semester |  | Credits | Fourth Semester |  | Credits |
|----------------|--|---------|-----------------|--|---------|
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |
|                |  |         |                 |  |         |

**Associate of Arts Degree Awarded**      Total Hours:

**Suggested Degree Plan at \_\_\_\_\_**

| Fifth Semester |  | Credits | Sixth Semester |  | Credits |
|----------------|--|---------|----------------|--|---------|
|                |  |         |                |  |         |
|                |  |         |                |  |         |
|                |  |         |                |  |         |
|                |  |         |                |  |         |
|                |  |         |                |  |         |
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|                |  |         |                |  |         |
|                |  |         |                |  |         |

| Seventh Semester |  | Credits | Eight Semester |  | Credits |
|------------------|--|---------|----------------|--|---------|
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |
|                  |  |         |                |  |         |

**Bachelor of Arts Degree Awarded**      Total Hours:

This Transfer Pathway completes the Associate of \_\_\_\_\_ degree, which must total at least 60 semester credits and includes 36 credits of the Ohio Transfer 36 (OT36), which are approved Tri-C general education requirements. OT36 details can be found at [Ohio Transfer 36 | Ohio Higher Ed](#).

This Transfer Pathway represents one example of how to complete an associate and bachelor degree. Students should work closely with advisors at both institutions to discuss options. Students should work with a **(XXX)** advisor to identify a (minor or a second major/etc.). A **(XXX)** advisor can also assist students with developing a graduation plan for full- or part-time study.

**\*Course sequence may change based on the individual needs of the student and schedule type required.**

**\*\* Students should complete the following mathematics course as part of the \_\_\_\_\_ degree prior to transferring: MATH (???)**

**# The following courses should be selected as part of the \_\_\_\_\_:** (List courses, if any, here.)

*Examples: Is there a Foreign Language Requirement? It could be a requirement for admission to, or for the degree at, the four-year institution.*

*Electives typically are best decided by the four-year partner school to meet institutional general education, major, prerequisite and/or degree requirements (Historical Reasoning, Diversity, etc.)*

**(List Benefits here)**

Example:

**All students must complete:**

- A minimum of (?) semester credits (combined Tri-C and **(XXX)**)
- Meet all residency requirements ((?) credits for **(XXX)**), plus major and minor residency)-**depends on 4-year requirements**
- An Experiential Learning requirement (Ex.: internship, field experience, community service)- **depends on 4-year requirements**

**Course List A - recommended elective choices:**

*(List courses here, if any)*

**NOTES:** *In some cases, we realize a student might have to take coursework during the summer to meet prerequisites to start their junior year. Just include on the other side as a summer term and make notation on this side of the rationale.*

Also, use TAG courses as able.

***This information is provided by both institutions solely for convenience and expressly disclaims any liability which may otherwise be incurred. This is neither a contract nor an offer to make a contract. While every effort has been made to ensure the accuracy of the information, each institution reserves the right to make changes at any time with respect to course offerings, degree requirements, services provided, or any other subject addressed herein.***

**See ATTACHMENT A for Articulation Criteria and Benefits**