

FAQ: Becoming an Encore Campus Fridays Instructor

Encore 55+ Learning is a unique experience for both instructors and students. In Encore Campus Fridays, there is no homework to assign. There are no tests, no books required and no attendance sheets to check. Students are simply there to learn something new from experts like you.

How often are course proposals reviewed?

Each session, we review instructors' course proposals for the following session. We will distribute an email to our instructor pool four to five months before each new session begins, seeking new course proposals. If you are interested in teaching, you will need to complete a proposal and submit it by the listed deadline.

What happens if I miss the submission deadline?

Due to the high volume of course proposals we receive, no past-deadline submissions will be considered. However, you may reapply for the following session.

What information should I submit with my proposal?

You will need to submit a course title, topic area and brief description of what the course will cover. Please also note if you will require specific supplies or classroom equipment.

How long is each class?

Classes are 50 minutes in length.

How long is each session?

Each session runs for seven weeks, every Friday from 9 a.m. to 3 p.m. Classes are held at the Eastern Campus in Highland Hills, Western Campus in Parma and — beginning in fall 2019 — the Westshore Campus in Westlake.

How many course proposals can I submit per session?

Each instructor can submit a maximum of three proposals per campus for each session.

Can I be both an Encore instructor and an Encore student?

Yes — a number of Encore instructors are also students. Though you may want to take classes and teach at the same campus for the sake of convenience, it is permissible to take classes at one campus and teach at another.

When will I know if my course proposal has been accepted?

A committee will review proposals approximately one week after the submission deadline. We will contact you with our decision within the following couple of weeks. Please note that the committee may reject course proposals for reasons including, but not limited to:

- Multiple instructors proposing the same course topic.
- Course material is irrelevant to an over-55 audience.
- Repeatedly submitting the same topic for every session.
- Discretion of the course selection committee.

Thank you for your interest in becoming an Encore Campus Fridays instructor. We hope to work with you soon!